

Surveying Internship 3-12 Weeks (Part Time)

REF

E3QSI2022/3

Package

Part time 10-30 hours per week

To be agreed

Location

Remote/ Flexible/ Bournemouth
(BH21)

Salary

£11.20 - £13.20 per hour

Start date

Immediate start - year round
opportunities



Job Role

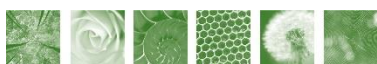
As a Surveying Intern you will have the opportunity to work in a challenging and friendly environment. This role is ideal:

- If you have a curious mind and the desire and commitment to complete tasks methodically and precisely
- If you possess a genuine desire to reflectively learn and apply further your knowledge of surveying, finance, law, tax and real estate, then this could well be the opportunity for you

You will have a buddy and mentor throughout your internship, and they will actively support you with developing your commercial outlook and transferable skills within a SME business. There may be the opportunity to extend your internship beyond the initial period, subject to a successful review and mutual agreement; potentially including sponsorship or becoming a brand ambassador.

The Role includes:

- Supporting on project work including proofing and drafting documents, preparing claim reports and measurement of drawings, etc.
- Undertaking site surveys - recording digital images and survey notes
- Undertaking a wide range of other surveying and/or analytical tasks - including analysis of Final Accounts and Contract Sum Analyses
- Actively reviewing case law - research new cases and assist in the maintenance of our technical legal library
- Drafting articles, case studies and liaising with clients as required
- Opportunities to attend conferences, exhibitions, seminars and network events
- Researching markets/key sectors at both macro and micro levels



Person Specification

Qualifications

- This role is open to current Surveying students, graduates or postgraduates - though we are open to the right candidate of any degree subject; previous interns have studied Classics, Economics, English, History, Languages, Law, Building Surveying, Quantity Surveying and Engineering
- Strong numeracy and literacy skills with Grade 4 or higher in Maths and English at GCSE or equivalent

Key Competencies

- A logical thinker with excellent attention to detail
- Effective oral and written communication
- Strong analytical and evaluation skills
- Ability to follow instructions precisely
- Naturally enjoy the challenge of complex problems/situations and be able to present and articulate a range of opinions and solutions
- Able to use own initiative, possess a strong desire to be challenged and have early responsibility
- Bright, engaging and able to work to deadlines
- Have a curious mind, and a keen desire to learn from all people and experiences
- Flexible in approach and open-minded outlook
- A conscientious team player who enjoys supporting and collaborating with others
- A can-do attitude and proactive work ethic
- An ability to self-motivate during working at home/elsewhere and collaborate as part of a team

About E³ Consulting

E³ Consulting is an Award Winning and Independent Firm of Specialist Property Tax Surveyors. Our principal office is near Bournemouth, Dorset as well as an office in London. We work collaboratively with those involved in commercial real estate across a broad range of sectors, on commercial and residential projects throughout the UK.

For more information about whom we work with, and our projects visit the case studies section of our website: [E³ Consulting - Property Taxation Specialists - Case studies](#)

We are a friendly and pragmatic team, operating within an open learning environment. We expect each team member to be open-minded, objective and honest. Our collaborative approach enables us to deliver work for clients to a consistently high standard. We are fully committed to supporting our team members to develop technically, professionally and personally: providing high quality training and support, including active encouragement with participation in mentoring, networking and volunteering.



Testimony from a graduate Degree Apprentice - Todd Arnison, University of Portsmouth (Class of 2022, BSc(Hons) Quantity Surveying)

"I joined the E³ Consulting team in late summer 2017, as a Degree Apprentice combining the part-time Quantity Surveying degree with on-the-job learning. Since joining the team, I have had hands on training from day one - reinforcing my understanding of the practicalities of the subject, gaining 'real life' experience in work, whilst also building my confidence and interacting with clients, colleagues and other business associates.

I enjoy being able to supplement my technical learning in a collaborative environment, by other team members sharing their experience and being supported by continual, constructive feedback. E³ has facilitated applied learning in a deep and reflective manner."

See LinkedIn profile here: <https://www.linkedin.com/in/todd-arnison>

Open Learning Environment

Our vibrant and open learning environment supports 'learning on the job' through being objective, engaged and practical, allowing time for reflection. By asking open and probing questions and actively participating in discussion; each team member continually grows their technical, soft skills and knowledge in an applied manner - this keeps us agile and continuously improves individual, team and business processes and outcomes.

High Quality Training and Mentoring

We consider that qualifications are 'just the beginning' and understand that 'life-long learning' and development is an ongoing activity. We are committed to supporting all staff to develop technically, professionally and personally, through providing high quality relevant and blended training. Support includes a mentoring and coaching approach to reflective learning and the support of proactive two way, regular, constructive feedback.

How to Apply

Please email recruitment@e3consulting.co.uk, stating your name and the role you are interested in applying for, quoting reference **E3QSI2022/3**. Please attach your CV (ensuring you include your telephone number) and a tailored covering letter.

Within your covering letter, please include:

- where you heard about this position;
- why you are applying for the role;
- why you would like to work within a SME business;
- details of your current hobbies and interests.

Our recruitment process is thorough, yet flexible and includes a telephone interview as well as a few practical tasks that will give you a clear insight of the role and the opportunity for you to demonstrate your skills

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We look forward to hearing from you.

