

Property Tax Analyst/Surveyor 2 to 3 months Fixed Term, - Part-time & Full-time Holidays - Living Wage

REF
E3PTAS2026

Package
10 to 16 hours per week in term time,
and up to 40 hours per week during
the summer holidays - 2 to 3 months

Location
Hybrid/Flexible/Remote/in term time
- based some or preferably all the
time in our Wimborne office for a
summer internship, Dorset

Salary
Living Wage - £13.45 UK Rate &
London £14.80 (Accredited Living
Wage Employer),



Start date November 2026 onwards (including summer internship 2027 in office)

As an Property Tax Analyst Intern, you will have the opportunity to work in an [award winning firm](#) that offers a challenging and friendly environment. This role reports to Managing Director, Alun Oliver FRICS, and is ideal, if you:

- have a curious mind and the desire and commitment to complete tasks methodically and precisely; and
- possess a genuine desire to further develop your knowledge relating to finance, law, marketing, tax and real estate.

You will have a buddy and mentor throughout your internship, and they will actively support you with developing your commercial outlook and transferable skills within an SME business. There may be the opportunity to extend your internship beyond the initial period, subject to a successful review and mutual agreement; potentially including a full-time, fixed term and/or possibly leading to a permanent role.

If applicable, you could continue as a **Brand Ambassador**, whereby you can actively support with raising the E³ Consulting profile on campus, at both university and society events, and possibly with the opportunity to attend events off-campus. For all parts of the role, tasks will include contributing to content production and social media.

The role may include (all with supervision):

- Supporting on project work including proofing and drafting documents, data entry, preparing claim reports and measurement of drawings, etc.
- Undertaking site surveys - recording digital images and survey notes
- Undertaking a wide range of other surveying and/or analytical tasks - including analysis of Final Accounts and Contract Sum Analyses
- Actively reviewing case law - research new cases and assist in the maintenance of our technical legal library

- Drafting articles, case studies and liaising with clients as required
- Opportunities to attend conferences, exhibitions, seminars and network events
- Researching markets/key sectors at both macro and micro levels

We encourage applicants who feel that they may not fit all the criteria to still apply, as we give equal consideration for potential and attitude, as well as your experience to date and current skills.

Person Specification

Qualifications

- This role is open to current Surveying students, graduates or postgraduates - though we are open to the right candidate irrespective of degree subject; previous team members have studied Chemistry, Classics, Economics, English, History, Languages, Law, Maths, Physics, Building Surveying, Quantity Surveying and Engineering
- Strong numeracy and literacy skills with Grade 5 or above in Mathematics and English Language at GCSE or equivalent.

Key Competencies

- Bright, engaging and can-do attitude and proactive work ethic
- Have a curious mind, be a lifelong learner and a consistent desire to learn from all people and experiences
- Able to use your own initiative, possess a strong desire to be challenged and have early responsibility
- Flexible in approach and open-minded outlook, as well as comfortable with continual change to meet business, client, individual and team needs
- A logical thinker with excellent attention to detail
- Effective oral and written communication
- Be confident and proactive with both taking and receiving phone calls
- Strong analytical and evaluation skills
- Ability to follow instructions precisely
- Naturally enjoy the challenge of complex problems and situations and be able to present and articulate a range of opinions and solutions
- A conscientious team player
- An ability to self-motivate while working at home/office/elsewhere

About E3 Consulting

E³ Consulting is a multi-award winning and independent firm of specialist property tax surveyors. Our principal office is near Wimborne, Dorset as well as an office in London. We work collaboratively with those involved in real estate across a broad range of sectors, on both commercial and residential projects throughout the UK.

For more information about whom we work with and our projects, visit the case studies section of our website: [E³ Consulting - Property Taxation Specialists - Case studies](#)

We are a friendly and pragmatic team, operating within an open learning environment. We expect each team member to be open-minded, objective and honest. Our collaborative and rigorous approach enables us to deliver



work for clients to a consistently high standard. We are fully committed to supporting our team members to develop technically, professionally and personally by providing high-quality training and support, including active encouragement with participation in mentoring, networking and volunteering.

We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, colour, national origin, sex, gender, gender expression, sexual orientation, age, marital status, veteran status, or disability status. We will endeavour that individuals with disabilities are provided reasonable adjustments to participate in the job application and interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Please contact **Nicky Oliver, Client and Marketing Director**, on 0345 230 6450 if you would like to discuss any reasonable adjustments that we may be able to make for you, or regarding any other questions you may have.

Testimony from a graduate Degree Apprentice - Todd Arnison, University of Portsmouth (Class of 2022, BSc(Hons) Quantity Surveying)

"I joined the E³ Consulting team in late summer 2017, as a Degree Apprentice combining the part-time Quantity Surveying degree with on-the-job learning. Since joining the team, I have had hands on training from day one - reinforcing my understanding of the practicalities of the subject, gaining 'real life' experience in work; whilst also building my confidence and interacting with clients, colleagues and other business associates.

I enjoy being able to supplement my technical learning in a collaborative environment, by other team members sharing their experience and being supported by continual, constructive feedback. E³ has facilitated applied learning in a deep and reflective manner."

See LinkedIn profile here: <https://www.linkedin.com/in/todd-arnison>

Open Learning Environment

Our open learning environment supports 'learning on the job' through being objective and practical. By asking searching and open questions, each team member, grows both their technical and transferable skills and knowledge, in a reflective applied manner. This keeps us fresh, agile and contributes to improving us individually and as team.

High-Quality Training and Mentoring

We consider that qualifications are 'just the beginning' and understand that 'life-long learning' and development is an ongoing activity. We are committed to supporting all staff to develop technically, professionally and personally, through providing high quality relevant and blended training. Support includes a mentoring and coaching approach to reflective learning and the support of proactive two-way, regular, constructive feedback.

How to Apply

Please email recruitment@e3consulting.co.uk, stating your name and the role you are interested in applying for, quoting reference **E3PTAS2026**. Please attach your current CV (ensuring you include your telephone number) and a tailored covering letter, stating your full availability and including any dates you are not available and confirming that you have a current 'right to work' in the UK.

Within your covering letter, please include details above and below: -

1. State where you heard about this position and the job reference code;
2. Outline your reasons why you are applying for this role and give some evidence of relevant experience, include any research projects you have been involved with academically, on a work and wider basis. Further, please include a hyperlink to your LinkedIn profile, if you have one (maximum 397 words);
3. Why you want to work within a micro business? (maximum 197 words)
4. Who is someone you admire, please explain who this is and your reasons why and how they have had an impact with you in some way? (maximum 197 words)
5. Tell us about something you became curious about without being asked. How did you investigate it, what surprised you along the way, and where did your curiosity ultimately lead you? (maximum 197 words)
6. What are we becoming too reliant upon? What are we gaining, what might that reliance be quietly eroding – and what evidence would make you change your mind? (maximum 197 words)
7. Introduce us to a topic that you know about in detail, and explain why it interests you? (maximum of 397 words);
8. You are also requested to carry out the 'Values Elicitation Exercise' and the 'Critical Review of our Website and Social Media and putting together a Constructive Feedback Report'. The instructions for these 2 exercises are on the E3 Consulting careers page.
9. Please confirm that you have NOT used Artificial Intelligence (AI) tools (such as ChatGPT, Claude, CoPilot, etc.) for any part of this exercise as we are keen to ensure we are seeing/hearing your own thoughts and true reflection of your views. Your submission should include a simple declaration that you have not used AI within your application.

Our recruitment process is thorough yet flexible, and includes a very detailed and structured application form, interviews in person at our main office in Wimborne, Dorset, with practical tasks that will give you a clear insight into the role and the opportunity for you to demonstrate your skills. Applicants must have a current 'right to work' in the UK which will require proof during the recruitment process. We are unable to provide sponsorship. If you do not submit a tailored covering letter and give tailored answers to the nine questions asked, your application will be automatically rejected. Depending upon the response we receive, we may well recruit ahead of the deadline, as we are ideally looking for more than one position to be filled. **Based primarily in our Wimborne (Dorset) office, outside of term times. Having a driving licence and car would be an advantage.**

If you have any queries regarding this role, please phone, **Nicky Oliver**, Client, Marketing and Operations Director, [Nicky Oliver | LinkedIn](#) E³ Consulting, on 0345 230 6450 and /or email recruitment@e3consulting.co.uk

We look forward to hearing from you.

